

Jefferson County Historic
Site Preservation Commission

Minutes

October 24, 2013

Time: 6:30pm

Commission Members: John Molinaro, Chair; Vacant, Vice-Chair; Kathleen Woodbury, Secretary; Cindy Arbiture, Robert Birmingham, James Levy, Jessie Powers

1. Meeting was called to order at 6:45pm by Chair John Molinaro.
2. Roll call: Members present: John Molinaro, Kathleen Woodbury, Cindy Arbiture, Bob Birmingham, James Levy. Absent: Jessie Powers
3. Open Meeting Compliance: OK.
4. Agenda as written.
5. Minutes of September 26, 2013 meeting approved by motion by Bob, seconded by Cindy, passed unanimously.
6. Communication – Jennifer Lehrke of Legacy Architecture will attend the November meeting to give us an update of the 4th survey (SE quadrant).
7. John received photos and Historic Property Nomination application from property owner deemed eligible in third (SW quadrant) survey; an email from Michael Opager who has confirmed intention of joining this commission, and communication with another prospective member.
8. John will draw up a list of eligible properties from the first 3 surveys. We need to set the criteria for our property selection for National Trust; we decided we will wait until completion of final survey to make our property selection, as we want to consider any and all of the properties in our county; question arose about whether we can split the \$5K.
9. Discussion on the Historic Property Nomination Questionnaire, which is 4 pages long: Decision that it is appropriate, if property has been surveyed much of the information has already been gathered, which will cut back on property owners responsibility to gather this information, though they may have done additional research which they can supply when completing this form. Discussion of landmark signage, Cindy brought us an example of what a historic local landmark sign could look.
10. James brought us up to date regarding the UW-Whitewater oral history project. 13 students from UWW are collecting oral histories, including interviews/photos/objects. The goal is to build the largest library of information regarding food production and farming with a special interest regarding race and ethnicity, covering Jefferson, Rock and Walworth counties. As members of our commission expressed an interest in contributing, James will send us “stock” questions including themes and an outline of potential questions.

11. Michael Opager, who has served on the Watertown Historical Society board will be joining us next month. This will fill the vacancy left by Larry Cole's departure. We will continue to search for another member to replace Jessie Powers, who is leaving the board due to new employment responsibilities and schedule.
12. Meeting dates: November 21, no December meeting, January 23, 2014
13. Jennifer Lehrke next meeting; planning 2 meetings, one for those eligible and one for those surveyed not eligible, who may qualify for state or local landmark status.
14. Kathleen moved to adjourn at 8:30pm, James seconded, vote was unanimous.